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**GDPR Privacy Notice: Service Users**

Greenacres Nursery respect your rights in relation to the choices and control of your personal data.

We are committed to ensuring that your information is secure, accurate and relevant. To prevent unauthorised access or disclosure, we have implemented suitable physical, electronic, and managerial procedures to safeguard and secure all

personal data we hold for the duration of your relationship with us.

Greenacres will not share your data with any third parties unless receiving consent from yourself to do so.

The personal data we will gather from you is the following:

* Your Name/Child’s Name/Emergency Contact Names
* Child’s DOB
* Child’s Physical/Medical Requirements
* Your Address, Including Work Address
* Relevant Email and Telephone Contact Details
* Your Agreed Methods of Communication

Please email: [info@greenacresnursery.org](mailto:greenacres.n@btconnect.com) to advise us of any changes.

Please contact us if you wish us to explain any part of this Privacy Statement.