

PROSPECTUS 2024

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JORDANHILL

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Website:

www.greenacresnursery.org

SCSWIS

(Care Inspectorate) Registration Number:
CS2003019954



Welcome to Green Acres Nursery

Thank you for choosing Green Acres as the place for your child to begin their learning journey. We are delighted that your child will be joining our nursery and we would like to formally welcome you to our 'Green Acres Family'.

We hope this prospectus will tell you all the things you need to know about our nursery, but if there is any other information you require, please do not hesitate to contact us.

At Green Acres we embrace every child's individual needs, and our attention to detail makes us unique.

We want our children to learn through purposeful, practical activities so we take great care to provide a wealth of opportunities both indoors and out for the children to explore and investigate the world around them. Our aim is to help every child flourish and blossom by giving them the best possible start in life.

Opening Hours/Closure Dates

Hours - Monday to Friday / 8am - 6pm

Dropping off and collecting should be within these times.

Collection- It is essential that parents adhere to these times as the nursery does not offer facilities for late collection of children due to the fact that the nursery's insurance covers the hours of 8am – 6pm only. Therefore, if you are late to collect your child there will be a minimum penalty fee of £10, which increases every 10 mins.

The nursery will be open throughout the year with the exception of:

- Good Friday and Easter Monday
- Third Monday in July (Glasgow Fair Monday)
- Friday and Monday of September Weekend
- 25th December through to 3rd of January

Partnership with Parents

At Green Acres we encourage parents to become involved in all aspects of the nursery.

The nursery operates an open access policy and any information held by the nursery relevant to your child will be available for you. The nursery also recognises the importance of confidentiality regarding its children and parents.

We holds parent's evenings twice a year to allow the time for parents to view their child's learning journal and ask staff any questions they may have.

We ask parents to please keep notifications turned on in their family app, as this provides updates regarding the nursery.



Absences

Please put a notification on the app to inform staff when your child is absent from Nursery. A member of staff will telephone/message you if we have not received a notification to confirm your child's absence by 10.30am.

This is to adhere to our Child Protection policy.

There is a minimum requirement of two full days per week for all children.

A deposit of £50 is required with completed application form to place your child's name on the waiting list. This deposit is non-refundable unless the Nursery is unable to offer your child a place. When a waiting list booking is confirmed an additional deposit of £150 part payment for your first months fees, should accompany the completed acceptance to guarantee your child's place.

Once a start date has been agreed, fees will be payable from that date, regardless of circumstances. Failure to do so will result in the child's place being forfeited. These booking fees (£50 and £150 deposits) are non-refundable upon cancellation of a place prior to starting regardless of notice period. However, the £50 deposit will be refunded when the child leaves nursery, provided one month's written notice of this intention is given.

First month's fees will include all days / part days taken from the child's starting day to the end of that month.

Subsequent fees will be paid one month in advance and are required on the first day of every month. We staff our nursery throughout the year therefore fees remain payable during unforeseen closures, or when your child is absent, off on personal holidays. The monthly fee will be amended relevant to the fee scale the month following a child's birthday.

Nursery fees are reviewed annually.

The nursery is registered to accept payment of fees through several childcare voucher schemes including the Tax Free Childcare Scheme which pays £2 for every £8 a parent pays into their childcare account, If you would like to know more please follow the link www.childcare-support.tax.service.gov.uk If you decide to sign up to this scheme please email the office with the payment reference number for your child, so we may track your payments.

Should you require any further information, then please do not hesitate to ask.

Parents are invited to virtually visit the nursery, as we are unable to permit visitors at present. Please make a prior appointment:

Tel: 0141 958 0819 Email: info@greenacresnursery.org

Early Learning and Childcare

Greenacres is a partnership nursery which is contracted by Glasgow City Council to provide up to 1140 hours of funded early learning and childcare for all 3-year-olds.

You may be able to access this earlier if your child falls into the vulnerable 2's category.
Visit your local council's website via the links below to find out what is available in your area.

[Early Learning & Childcare - Glasgow City Council](#)

[1140 hours of funded Early Learning and Childcare rolled out to all eligible families in East Dunbartonshire | East Dunbartonshire Council](#)

[Entitlement to Early learning and Childcare for Three and Four Year olds | West Dunbartonshire Council \(west-dunbarton.gov.uk\)](#)

[Early learning and childcare - East Renfrewshire Council](#)



Sickness

No sick child should be brought to the nursery eg. high temperature. If your child becomes unwell at nursery then you will be required to pick up within 30 mins.

Parents should be aware that a notification will be placed on the Family app when there is an occurrence of infection. These notifications are for the benefit of the parents giving you advice which we have obtained from Health Protection Scotland regarding signs, symptoms, and recommended periods of absence. We would encourage you to read these notifications and for the benefit of your child and everyone else's, ask that you adhere to them.

Please advise us if your child becomes infectious. Do not bring your child to nursery with vomiting or diarrhea or infections as they spread amongst the children and the staff, leading to infection and reinfection.

We are unable to administer calpol, therefore if your child requires this, they should remain at home for at least 48hours.

All children should be free from infection for 48 hours before returning to nursery.

Accident Procedure

In the unusual event that your child is involved in an accident or takes seriously ill at nursery, a senior member of our staff will take him/her to the Sick Children's Hospital while another contacts you by phone.

You should go directly to the hospital as soon as possible. All accidents are recorded and parents are required to co-sign the accident / incident form via the online portal.

All staff are trained in Pediatric First Aid.



Green Acres is in full support of the Scottish Government's Healthy Eating Initiative and recognises the importance of educating children in good eating habits for their growth and development and future good health. Therefore, we have a policy to provide healthy snacks mid-morning and mid-afternoon. We are also registered with the Scottish Milk and Healthy Snack Scheme.

[Scottish Milk and Healthy Snack Scheme: guidance for local authorities and day care settings - gov.scot \(www.gov.scot\)](http://www.gov.scot)

Green Acres is a 'Smile Too' nursery facilitating the promotion of good oral health in all children. All rooms participate in the Brush Bus tooth brushing initiative supported by Greater Glasgow Health Board.



Babies' bottles and sealed liquid formula should be clearly labelled.



Green Acres is a nut free zone due to the rising numbers of children with nut allergies in the present day. We appreciate your cooperation in this matter in order to maintain the safety of our children.



Lunches and dinners are provided by an outside caterer, 'The wee food shack' for all children at a cost of £3.00 per meal, which is invoiced separately to parents, children 3-5 are provided with a free lunch in line with the National Standard.

[Early education and care: National Standard for early learning and childcare - gov.scot \(www.gov.scot\)](http://www.gov.scot)

The staff care for many children therefore it is necessary for all items to be clearly named to prevent belongings getting lost. All containers, bottles, shoes, hats, gloves and any form of clothing you may leave at nursery should be clearly labelled. Please use a permanent marker on clothing labels and containers or alternatively there are web sites where you can order personalised labels.



Little Buds



Buttercups



Daisies



Sunflowers

The Nursery

The nursery is divided into four rooms.

The Little Buds, Buttercups and Daisy Rooms all follow the Pre-birth to three curriculum and The Sunflower Room (3-5) follows The Curriculum for Excellence.

Each child has their own learning journal (online) which keeps track of their journey throughout their time at nursery (*which includes photographs and documentation relating to children's participation in daily learning experiences*).

Play is the main occupation for all our Children!

The Nursery Day

Each room has its own daily routine, which is relevant to the individual age groups. A fundamental part of any child's day involves imaginary and free play, both of which are essential for the successful development of social skills. Although we promote child led experiences as much as possible, we do ensure all children have the opportunity to participate in group time and one to one with key workers, as this adds to building relationships which in turn assists children during times of transition.



Little Buds

This room (12wks to 15/18mths) provides babies with a bright, comfortable, and spacious environment that encourages sensory awareness, emotional and social development.

With four qualified Leaders of Early Learning, learning experiences are varied and conducted both indoors and out, these include: messy play, water / sand play, songs, instruments and much more.....

A complete change of clothes, plus nappies, wipes and creams should be provided. Also hats and mitts and waterproof suit for use in cold/wet weather and sun cream and sunhat for the summer.

Indoor shoes should also be provided.





Buttercups

This room provides older babies (up to 2 years) the freedom to try out their newfound mobility in a room which provides more choice and access to resources, which promotes independence.

The room is staffed by three qualified Leaders of Early Learning and one Assistant.

The children's senses are stimulated through exploration of the curiosity area, jigsaws, sand and water play, musical instruments, songs, books and lots of messy play experiences such as painting, playdough and gloop.

The buttercups also have access to the outdoor play area where they can play in the physical garden or explore loose parts in the sensory garden.

A complete change of clothes, plus nappies, wipes and creams should be provided. Also hats and mitts and waterproof suit for use in cold/wet weather and sun cream and sunhat for the summer.

Indoor shoes and a water bottle should also be provided.





Daisies

This room provides toddlers (2 to 3 years) with a brightly coloured, stimulating and spacious environment and is staffed by four Leaders of Early Learning and one assistant who encourage children to begin forming friendships and sharing with others. This is also when children begin the process of toilet training. In order to achieve this milestone in your child's life, the staff in the Daisy Room will work together with parents to ensure a consistent approach at an appropriate stage.

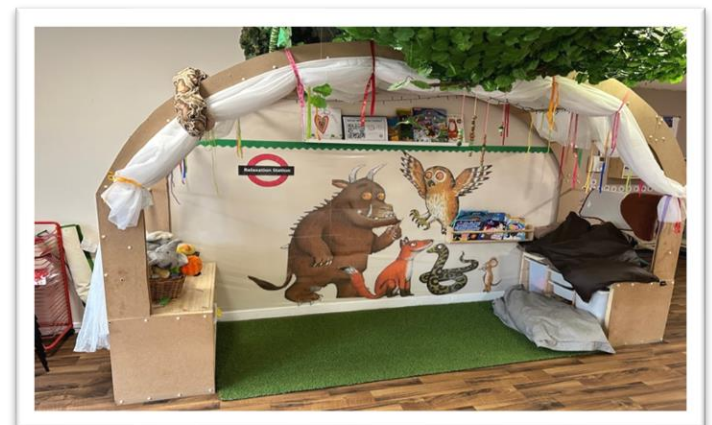
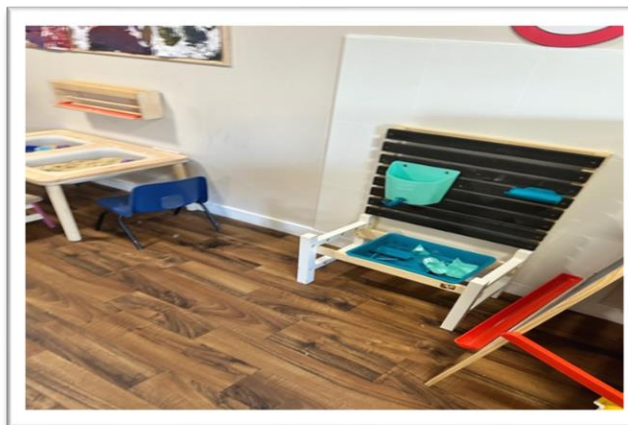
A wide variety of experiences are available for the daisies including a messy play area which consists of art activities / sand / water play.

Children enjoy exploring the home corner, Reggio and sensory areas of the room and participate in a wide selection of educational experiences including jigsaws, sorting objects, construction, nursery rhymes and reading stories.

The Daisies also have access to the outdoor play areas throughout the day.

A change of clothing and several pieces of underwear are recommended in case of a toileting accident and can be left in nursery. Wellington boots, waterproof jacket, hats and gloves are recommended for winter and sun cream and sunhat for the summer.

Indoor shoes and a water bottle should also be provided.





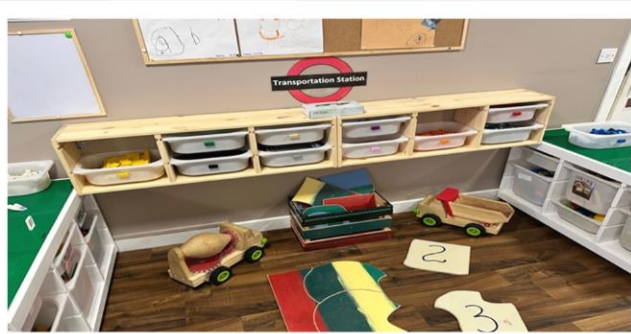
Sunflowers

This room provides young children (3 to 5 years) the opportunity to develop respect and self-confidence through play with others, it also promotes independence in order to prepare children for their next journey in education.

The room is staffed with five qualified Leaders of Early Learning and two assistants who plan and implement children's learning experiences through following the guidelines of The Curriculum for Excellence.

A change of clothing and several pieces of underwear are recommended in case of a toileting accident and can be left in nursery. Waterproof jacket, wellington boots, hats and gloves are recommended for winter and sun cream and sunhat for the summer.

Indoor shoes and a water bottle should be provided.

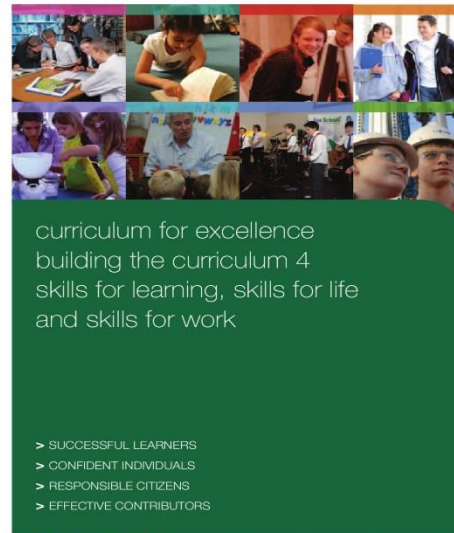
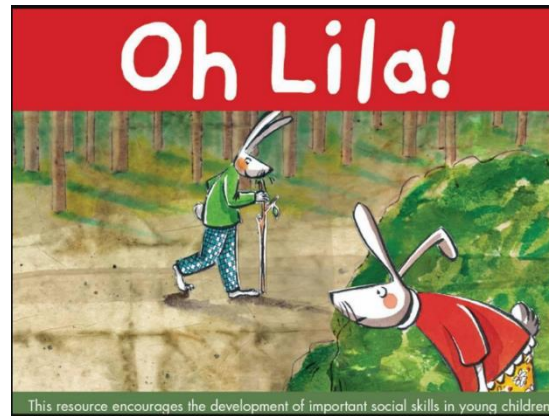


The Sunflower room has many learning opportunities on offer including Reggio inspired play, ICT, book corner, arts / crafts, messy play, construction, instruments, physical activities, jigsaws / games and many more which all incorporate the curriculum's 3 core areas of Literacy, Health and Wellbeing and Numeracy. Children also participate in play on pedals and Spanish lessons on a weekly basis, and have access to the two outside play areas throughout the day.

Emotional Literacy also plays a huge role in the nursery day, and the Sunflowers participate in Oh Lila and PATHS lessons.

Meditation is an integral part of the children's day after lunch. This provides children with the opportunity to relax and helps reduce stress, strengthens the immune system and improves focus, memory and concentration skills. By the time the children are ready to leave for school; they will be **successful learners, confident individuals, effective contributors, and responsible citizens.**

Green Acres has developed strong links with local schools, which ensures smooth transitions from Nursery to School.

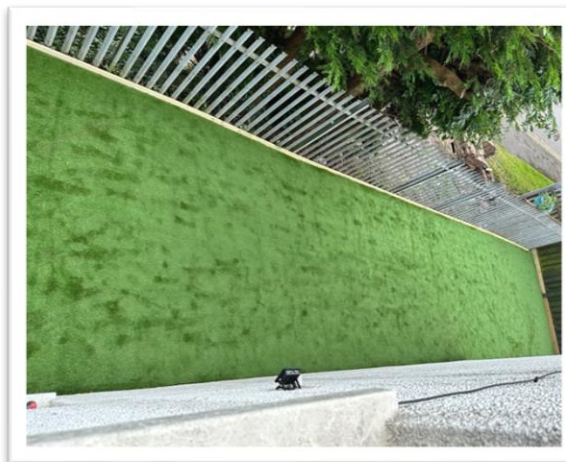


LuLu * MaRia
FUN CENTRE



The Physical Garden

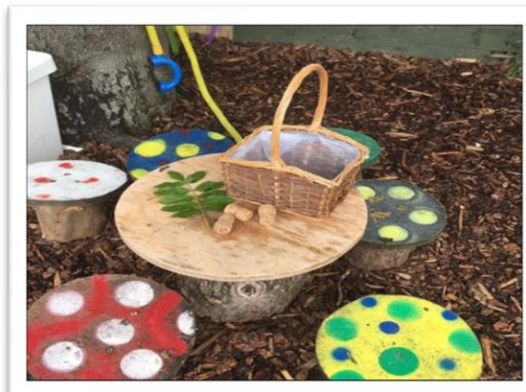
This area is adjacent to the nursery and covered with a rubberised safe play surface and is suitable for taking the curriculum outdoors. Learning experiences involve the use of balls, bats, bikes, scooters, tunnel, large climbing frame, imaginative play, large construction, group games and much more!!!!



The Sensory Garden

This area has been further developed to allow children to investigate, problem solve, plan and make informative decisions for themselves. It is based on the theory of Loose parts which promotes imaginative play.

This garden allows children to build using den materials, plant seeds, herbs and flowers and take care of them. Measure rainfall, feed the local wildlife and recycle vegetable and fruit waste in the compost bin. A reflection house is provided for children to have a quiet chill out time listening to music or to take time to reflect on their day.



The word "Welcome" is written in a bold, white, sans-serif font. The text is centered and appears to be floating above a series of overlapping, horizontal brushstrokes. These brushstrokes are rendered in a vibrant rainbow spectrum, including shades of purple, blue, green, yellow, and red. The brushstrokes have a textured, painterly quality, with some overlapping the text and others appearing behind it, creating a sense of depth and movement.

We look forward to welcoming you and your child to Green Acres in the near future.